

AGENDA – CITY OF MINNEOTA
Council Meeting
Monday, February 10, 2025 – 6:30 p.m.

***Pledge of Allegiance**

- 1)** Call to Order
- 2)** Call for Agenda Additions
- 3)** Adopt Agenda
- 4)** Concerned Citizens
- 5)** Approve Minutes from last month's meeting
- 6)** Reports and Updates
 - a) City of Minneota CDs & Bank Accounts
 - b) YTD Budget
 - c) Administrator Report
 - d) Rehabilitation Loans Program update
 - e) Library Minutes
- 7)** Approve Disbursements
 - a) Check Register Summary
 - b) Payroll Register Summary
- 8)** Resolutions & Ordinances for Approval
 - a) [Hiring of Summer Recreation Director](#)
 - b) [Donation to First Responders](#)
 - c) [Donation to Minneota Pool](#)
 - d) [E. Lyon Street project Tree Program Proposal](#)
- 9)** For Approvals
 - a) [Gambling Permit – Country Club](#)

Adjournment

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JANUARY 13, 2025, AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Chris Swoboda

STAFF PRESENT: Robert Vidoloff, Chesney Guetter

OTHERS PRESENT: Abby Thostenson

ITEM 1: CALL TO ORDER
Mayor Rolbiecki called the regular monthly meeting to order @ 630 PM.

ITEM 2: CALL FOR AGENDA ADDITIONS
The City Administrator asked that the Liquor License for Country Club be added to the agenda

ITEM 3: ADOPT AGENDA
Gillund motioned, seconded by Rodas to adopt the agenda with the addition as listed above.
MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES
The Council reviewed the prior month Council meeting minutes. Koppien motioned, seconded by Reisdorfer to approve the previous Council meeting minutes.
MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES
The Council reviewed the following reports: (5a) – Police report; (5b) - Financial Report; (5c) – Y-T-D Budget (5d) – Administrator Report, (5e) – Rehab Loans report; (5f) – Library Minutes

ITEM 6: EXPENSES & DISBURSEMENTS
Reisdorfer motioned, seconded by Gillund, to approve the payment the check register and payroll register.
MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS
Abby Thostenson presented the Public School 2025 Referendum talking points. She covered that referendum was composed of two distinct questions. First amendment / question was do the voters approve the “General Obligation Bonds not to exceed \$11,725,000 to be used for facility infrastructure and learning environment improvements.” If that first amendment is passed by voters, then the second amendment is to approve “General Obligation Bonds not to exceed \$13,090,000 to be used for educational and programming needs.” Ms. Thostenson answered questions and informed the council that residents can vote in person on 11 Feb or before hand through absentee voting at the school.

ITEM 8: RESOLUTIONS & ORDINANCES
Koppien motioned and Reisdorfer seconded approving Ordinance 25-01. This ordinance establishes water rates for 2025 to adjusted +6% for water, +3% for sewer and +4% for garbage. This increased will continue to assist in funding the E. Lyon Street project, the jetter/sewer truck and account for Rural Water rate increases.
MOTION PASSED UNANIMOUSLY.
Koppien motioned and Reisdorfer approved Resolution 25-01 the annual council designations and appointments letters for the city. It reestablished the Mascot as the City newspaper, put new Council member

Chris Swoboda into vacated committee openings, and established the city primary and alternate attorney.
MOTION PASSED UNANIMOUSLY.

ITEM 9: FOR APPROVAL TOPICS

Reisdorfer motioned, seconded by Gillund to approve a gambling permit for St. Edwards church.
MOTION PASSED UNANIMOUSLY.

Gillund motioned, seconded by Swoboda to exchange the yield signs at the intersection of N. Madison streets and E. Second streets near the Bauer Automotive business to stop signs. This action was suggested by an anonymous resident who left a letter at the city offices. This intersection is a historically high accident intersection. The City Administrator commented there is an official form a resident can use to add, change, repair or remove a street sign, and it is available on the city webpage and at the city offices.

MOTION PASSED UNANIMOUSLY.


Reisdorfer motioned, Gillund seconded to approve the liquor license for the Country Club.

ITEM 11: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting. MOTION PASSED UNANIMOUSLY

The next regular Council Meeting is scheduled for February 10, 2025 @ 6:30 p.m.

ATTEST:



Robert Vidoloff, City Administrator

John Rolbiecki, Mayor

Council approved February 10, 2025



City of Minneota Certificates of Deposit and Bank Accounts

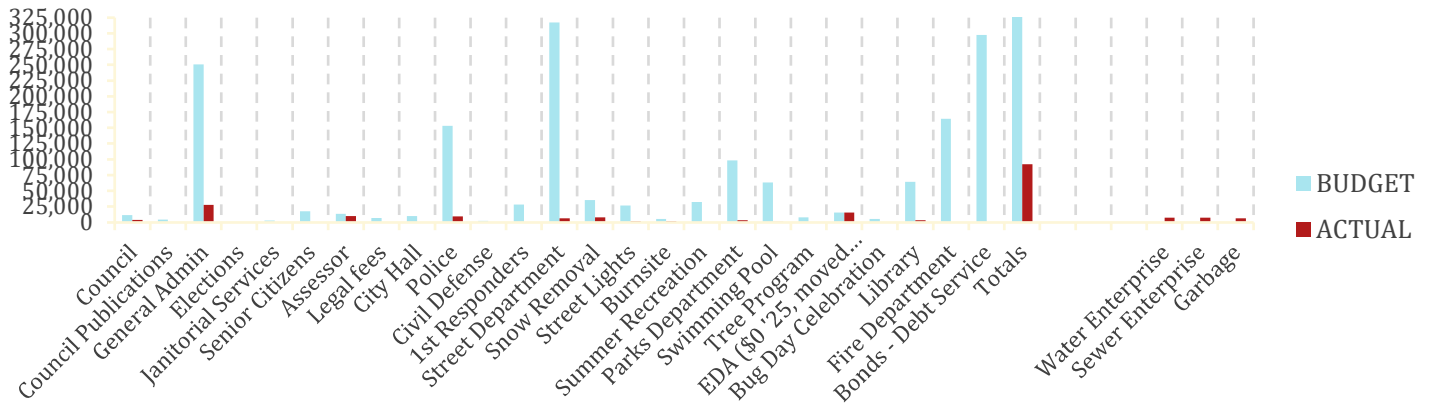
10-Feb-2025

Purchase Date	CD - Name & Department	Balance	Interest
1-Sep-2024	6389 - General Account Money Market	\$83,671.37	\$231.65
1-Sep-2024	0952 - CAPITOL OUTLAY Money Market	\$462,736.77	\$1,281.14
1-Sep-2024	0544 - Fire Dept Money Market	\$373,203.15	\$1,316.81
20-Sep-2022	Pacific Life Annuity	\$153,296.93	Annuity
2015 - 2021	934 + 9905 + 516 + 8889 - EDA CD's (Taunton)	\$52,321.21	12 month CD
24-Jun-2014	7024 - Library - CD	\$3,102.14	\$0.00
20-Aug-2014	1686 - Parks - CD	\$5,512.54	\$27.44
22-May-2015	SBT 10188 - Fire Department - CD-4	\$28,021.68	6 mo CD
22-Jul-2015	SBT 67387 - Sewer	\$70,058.61	12 month CD
	Investments Subtotal	\$1,231,924.40	
---	1946 - Rehab Checking Account	\$122,594.65	\$2,923.36
---	2159 - EDA Checking	\$169,120.76	\$1,469.87
---	2316 - General Fund Checking Account	\$1,096,917.91	-\$49,245.34
	Checking Subtotal	\$1,388,633.32	
	Total	\$2,620,557.72	-\$41,995.07

City of Minnesota - Expense Budget

10-Feb-25

OPERATING BUDGET



STATUS	DEPARTMENT	BUDGET	ACTUAL	UNALLOCATED	REMAINING
▲	Council	11,574	3,576	7,998	69%
▲	Council Publications	4,417	0	4,417	100%
▲	General Admin	250,419	27,718	222,701	89%
	Elections	0	0	0	
▲	Janitorial Services	3,000	0	3,000	100%
▲	Senior Citizens	17,610	0	17,610	100%
▲	Assessor	13,400	10,000	3,400	25%
▲	Legal fees	7,000	0	7,000	100%
▲	City Hall	9,948	126	9,822	99%
▲	Police	153,143	9,598	143,545	94%
▲	Civil Defense	2,225	24	2,201	99%
▲	1st Responders	28,194	0	28,194	100%
▲	Street Department	317,386	6,356	311,030	98%
▲	Snow Removal	35,428	7,935	27,493	78%
▲	Street Lights	26,500	1,636	24,864	94%
▲	Burnsite	5,374	1,916	3,458	64%
▲	Summer Recreation	32,298	0	32,298	100%
▲	Parks Department	98,409	3,303	95,106	97%
▲	Swimming Pool	63,087	772	62,315	99%
▲	Tree Program	7,830	0	7,830	100%
■	EDA (\$0 '25, moved GenAdmin)	15,724	15,724	0	0%
▲	Bug Day Celebration	5,500	0	5,500	100%
▲	Library	64,082	3,451	60,631	95%
▲	Fire Department	164,061	0	164,061	100%
▲	Bonds - Debt Service	297,183	0	297,183	100%
▲	Totals	1,633,792	92,135	1,541,657	94%
		Revenue	Expenses		+ / -
	Water Enterprise	0	7,419		-7419
	Sewer Enterprise	0	7,279		-7279
	Garbage	0	6,576		-6576
	Total Expenses	0	21,273		-21273



City of Minnesota

an equal opportunity employer

3 February 2025

TO: CITY COUNCIL

FROM: CITY ADMINISTRATOR, ROBERT VIDOLOFF

SUBJECT: --- **UPDATES AS FOLLOWS (BLUE IS NEW)**

1). RECOMMENDATIONS FOR THIS MONTH'S COUNCIL RESOLUTIONS

8A). RESOLUTION 25-02: APPROVE SUMMER RECREATION DIRECTOR AND ADJUST ENROLLMENT RATES
RECOMMENDATION: APPROVAL BY CITY COUNCIL

2). **AD HOC EFFORTS:**

A). TAYLOR FAMILY FARMS GRANT: GRANT MONIES EXECUTED. ITEM COMPLETED, NEWSPAPER ARTICLE PUBLISHED

B). RESEARCHING SOLAR LIGHT GRANTS FOR WALKING PATH

C). REHABILITATION LOAN ACCOUNT IS CURRENTLY AT **\$122,594.65**. DISCUSSING WITH THE STATE REPS AND DSI, WE CAN USE ANY SURPLUS OVER \$100,000 FOR CITY IMPROVEMENT PROJECTS: PARKS, SOLAR LIGHTS, DOG PARK, FRISBEE GOLF, SIDEWALK FROM POOL TO NEW DAYCARE LOCATION. INTENT IS TO SURVEY RESIDENTS TO SEE WHAT THEY MIGHT WANT INVESTED.

3). **PRIORITY PROJECTS:**

A). E. LYON STREET PROJECT: REAL PROPERTY WAIVER APPROVED BY STATE OF MN, EASEMENTS HAVE BEEN ACCEPTED AND APPROVED BY LYON COUNTY RECORDER.

B). DAYCARE: STATE OF MN DID NOT AWARD A GRANT TO OUR EFFORT. GILLUND OWNERSHIP DEEDS RECORDED BY LYON COUNTY. PROJECT CONTINUES WITH PERMITS FOR PARKING LOT EXIT ONTO MONROE STREET.

C). SAFE ROUTES TO SCHOOL: GRANT WRITEUP FOR SAFE ROUTES TO SCHOOL PLANNING ASSISTANCE SUBMITTED. STATE WILL NOT APPROVE AN REQUEST FOR GRANT FUNDS WITHOUT THIS INITIAL STEP.

D). BUSINESS OUTREACH: NSTR

E). TECH INTEGRATION INTO LOCAL GOVERNMENT: AUTOMATED PAYROLL AND PAYCHECK FUNCTIONS THROUGH 'PAYCHEX' TO ASSIST MANAGING THE PAYROLL, BENEFITS, TIME CARD & TRACKING.

FUTURES: AUTOMATING WATER / SEWER PAYMENTS AND BILLING; CABLE ACCESS / LIVE
STREAM OF COUNCIL MEETINGS

4). OTHER ENGAGEMENTS

A). THE DISCUSSIONS WITH THE NATURAL GAS COMPANY HAS LED TO NO COST
EFFECTIVE PLAN TO PIPE NATURAL GAS TO MINNEOTA. IF DESIRE EXISTS TO CONTINUE,
RECOMMEND ENGAGEMENT WITH STATE OF MN NATURAL GAS REGULATORS TO SEE IF
THEY CAN ASSIST TO DRIVE COSTS DOWN.

--- UPDATE ENDS ---

I AM AVAILABLE FOR DISCUSSION OR FOLLOW UP QUESTIONS.

ROBERT VIDOLOFF, CITY ADMINISTRATOR, MINNEOTA

New 2025 Loans / Grants - Minnesota

Project	Name	Total SCDP	Total Owner	Total Revolving & P. I.	Total Local	Total Lead	TOTAL
MINN7-O-05	Esping, Cody & Rebecca Physical Address: 301 North Jefferson Street	\$24,785.00					\$24,785.00
MINN7-O-03	Grengs, Linda Physical Address: 409 Washington Street	\$24,527.00					\$24,527.00
MINN7-O-07	Hetland, Caryn Physical Address: 601 North Madison Street	\$22,882.00					\$22,882.00
MINN7-O-01	Johnson, Devynne Physical Address: 606 North Grant Street	\$25,000.00	\$5,247.00				\$30,247.00
MINN7-O-08	Moorse, Grady & Kimberly Physical Address: 108 W 5th Street	\$17,168.00					\$17,168.00
MINN7-O-06	Schnobrich, Anne Physical Address: 405 East Lyon Street	\$25,000.00	\$1,935.00				\$26,935.00
Totals.....		\$139,362.00	\$7,182.00				?
Largest.....		\$25,000.00	\$5,247.00				\$30,247.00
Smallest.....		\$17,168.00	\$1,935.00				\$17,168.00
Average.....		\$23,227.00	\$3,591.00				\$24,424.00

SCDP Budget Uncommitted for Rehab:

..... SCDP Budget, per Agreement or Revision

SCDP + Revolving & P.I. + Local + Lead
Hazard Funds Uncommitted for Rehab:

..... + Revolving & P.I. + Local + Lead

..... Total Available for Rehab

Progress Towards Goals:

Goal of Units
Contracted or Complete

Based on Averages &
Funds Remaining:

Est. Additional Projects
Est. Final Rehab Outcome

City of Minneota
A/R Aging Summary

As of January 30, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Area Development of Minneota	0.00	0.00	6,876.70	0.00	0.00	6,876.70
City Ball Bar & Grill	0.00	0.00	4,760.61	0.00	0.00	4,760.61
Craft, David & Kimberly	0.00	0.00	942.00	0.00	0.00	942.00
Danielson, James & Marsha	0.00	0.00	2,526.68	0.00	0.00	2,526.68
DePestel, Robert	0.00	0.00	2,308.00	0.00	0.00	2,308.00
Jacobson, Susan	0.00	0.00	1,771.52	0.00	0.00	1,771.52
Josephson, Darlene	0.00	0.00	1,926.66	0.00	0.00	1,926.66
Kaas, Roger	0.00	0.00	511.04	0.00	0.00	511.04
Kockelman, Myron & Connie	0.00	0.00	646.38	0.00	0.00	646.38
Laleman, Jacqueline	0.00	0.00	3,134.12	0.00	0.00	3,134.12
Minneota American Legion	0.00	0.00	9,932.94	0.00	0.00	9,932.94
Norman, Kathy	0.00	0.00	2,860.21	0.00	0.00	2,860.21
Pearcy, Beth	0.00	0.00	4,808.22	0.00	0.00	4,808.22
Penny's P'sas	0.00	0.00	21,538.50	0.00	0.00	21,538.50
Poach, Todd & Carrie	0.00	0.00	857.09	0.00	0.00	857.09
Rick's Taxidermy	0.00	0.00	11,338.06	0.00	0.00	11,338.06
Swoboda, Brenda	0.00	0.00	5,539.99	0.00	0.00	5,539.99
TOTAL	0.00	0.00	82,278.72	0.00	0.00	82,278.72

MINNEOTA LOANS IN ARREARS as of Jan 30, 2025

Name	Balance past due	# Months in arrears	Monthly pmt amt
Penny's P'sas	\$ 8,723.20	40	\$ 218.08
Robert DePestel	\$ 1,773.66	41	\$ 43.26
Kaas, Roger	\$ 195.00	6	\$ 32.50
Kathy Norman	\$ 1,052.92	36	\$ 29.22

Delinquent account notes:

2nd Letter sent REF Penny's P'sas

2nd Letter sent REF Robert DePestel

Roger Kaas has requested extension, pay in Feb

Kathy Norman contractor has been contacted, expects to complete repairs in early Feb, payments to resume after repair work



402 N. Harold, P.O. Box 48

Ivanhoe, MN 56142

Ph. 507-694-1552

Fx. 507-694-1525

www.dsi-services.com

info@dsi-services.com

January 30, 2025

2nd Notice

Robert DePestel
202 N Adams Street
Minneota, MN 56264

This letter is to remind you of the status of your loan for your building. Our records show that certain monthly payments are due but have not been paid.

Your current City of Minneota small cities loan is due in the amount is \$1773.66. This represents the months of September 2021 thru January 2025. Your monthly payment is \$43.26.

Please make the check payable to the City of Minneota and sent to DSI, PO Box 48, Ivanhoe MN 56142.

Please reach out with any questions.

Sincerely,

Kristie Johnson

Kristie Johnson
Development Services, Inc.

CC: City of Minneota



402 N. Harold, P.O. Box 48

Ivanhoe, MN 56142

Ph. 507-694-1552

Fx. 507-694-1525

www.dsi-services.com

info@dsi-services.com

January 30, 2025

2nd Notice

Penny's P'sas
202 N Adams Street
Minneota, MN 56264

This letter is to remind you of the status of your loan for your building. Our records show that certain monthly payments are due but have not been paid.

Your current City of Minneota small cities loan is due in the amount is \$8723.20. This represents the months of October 2021 thru January 2025. Your monthly payment is \$218.08.

Please make the check payable to the City of Minneota but send to DSI, PO Box 48, Ivanhoe MN 56142

Please reach out with any questions.

Sincerely,

Kristie Johnson

Kristie Johnson
Development Services, Inc.

CC: City of Minneota

Minutes of the Minneota Library Board Meeting – JANUARY 14, 2025

The Minneota Library Board met Tuesday, Jan. 14, 2025, at 5:30 p.m.

PRESENT: Judy Hagen, Karen Golden, Jan Bot, Wendy Sarazyn, Library Director Gail Perrizo and Assistant Librarian Jessica Dybsetter. ABSENT: Aubree Cheadle, Mary Buysse, Nancy Reisdorfer, Chris Swoboda.

Meeting was called to order by Judy Hagen. Minutes from the November 12, 2024 Board meeting were read with a motion made by Jan to approve, seconded by Wendy, though issue was taken with the word “unexpected” to describe the \$5,000 expense for the tuck-pointing project in the budget review. Gail admitted it was incorrect wording.

BUDGET REVIEW

The Library Board reviewed the budget printout received from the City Office. Judy noted that we were not over budget, like we expected to be, but we had been the year before. There were questions about the amount for repairs, \$3,656, and why it was so high. Also noted was the difference between what was budgeted by Plum Creek and what was actually spent.

OLD BUSINESS

Fall Bingo Reading Challenge – Even though 14 people had signed up for the Bingo reading challenge, only 4 people turned in their reading logs and collected a prize. Discussion about how it is a busy time of year with school starting and perhaps not the best time for a reading challenge.

Thank You -- Elana Nomeland delivered a thank you note to the board for the retirement social we had for her on October 31, 2024.

Santa’s Workshop Events – The Silent auction at the library went very well, even though the roads were icy that day. The Friends of the Library made around \$1200. Santa’s visit drew around 35-40 kids, as usual. New activity for kids this year was a story-time and craft with Jessica. That also was successful and we will do it again next year.

NEW BUSINESS

Kid Librarian/Prairilands Grant– Assistant Librarian Jessica Dybsetter came to the board meeting to give details of an approved grant from Prairilands. She requested a Collaboration grant and designed a project with Minneota Public School and St. Ed’s. The school librarians will choose three different ages of students to be “Kid” Librarians, who will then spend some time at the city library, eventually picking out new books for their school and recommending new books for our library. The Prairilands Grant is in the amount of \$2000.

Winter Story Hour – The Children’s story hour on the 3rd Saturday of the month receives good attendance. Participants are trending younger, but activities are ones that can be adapted for different aged kids. Jessica asked for a Budget for supplies so she could plan better. The board agreed that \$400 for the year was acceptable.

Winter Reading Program – The Plum Creek adult Winter Reading Program began January 1 and will end March 31. The theme this year is “Get Your Mitts on a Good Book” and one of the prizes is a coffee mug with the logo. Other prizes include mittens and peppermint beverage sticks for hot chocolate. The goal is to read 12 books during the time period. Scott Thoma wishes to do a story for the Mascot on the Winter Reading Program. Participants who wish to participate can email him. Information is at the library desk.

Celebrating the Tenth Anniversary of the Library moving to Big Store – Gail will apply for a series grant through Legacy (ACHF) for musicians to play in the Opera Hall throughout the Spring and summer. It will be called *A Celebration in Song and Dance*. Mario and the Midwest Cowboys will perform for \$500 on May 9 and Kindred Spirits the week of June 23-27 for \$400. Still waiting to hear from Route 68 Band. They will perform for 2 hours for \$800. Discussed best nights for performances, and questioned if we should we try the night of the Farmers' Market.

Plum Creek Library Systems Governing Board – A board member is needed from Lyon County and it is Minneota's turn to find someone.

Collection Development Training – Both Gail and Jessica will be attending a training session on Collection Development. The State of Minnesota now requires training for all those who do not have a Media Specialist Licenses. There are three sessions: January 30, Feb. 13 and 27. Marge will cover on January 30, Elana will cover on Feb. 13 and 27.

Board Chair and Board Members – Judy Hagen would like to step down as chair of the Library Board. We also need 1-2 more board members. These positions need to be advertised.

Fundraising Efforts – A combined effort was made by the Friends of the Minneota Library and the Society for the Preservation of Minneota's Heritage (SPMH) to raise funds to finish the tuckpointing project on the Big Store Building which houses the library. A mass mailing has gotten responses and checks have been received by both SPMH and The Friends organization.

According to the minutes of the Friends' January 13 meeting, the silent auction brought in a total of \$1,234, and the Fundraiser donations have brought in \$370.50.

Memorials given to the Friends of the Library totaled \$1,420. A thank you was put in the Mascot listing those memorialized.

Our Raffle drawing is taking place (this is an every-other-year event) and all members of the Friends are selling tickets. Tickets are also being sold at the library, Brad's Market, Gislason Ace Hardware, and This and That Recreated. The drawing will take place March 28, 2025.

ADJOURN – Meeting adjourned at 6:30 p.m. by Chairperson Judy Hagen.

Respectfully Submitted
Gail Perrizo, Library Director

Fundraising update for Tuck-pointing project: \$11,643 out of \$15,000 raised to pay back City obligation

02-10-2025 -- City of Minneota Bills Register

INV Date	Invoice #	Vendor	Amount	Explanation
01-26-25	804133	Aflac Headquarters	211.14	PREMIUM - Aflac
01-14-25	INV07897710	American Solutions for Business	188.77	WATER - Utility Bills
01-14-25	INV07897710	American Solutions for Business	188.77	SEWER - Utility Bills
01-14-25	INV07897710	American Solutions for Business	188.77	GARBAGE - Utility Bills
01-31-25	0010638433	American Welding & Gas, Inc.	84.85	STREETS - Welding Supplies
01-29-25	80183484	Badger Meter, Inc.	145.01	WATER - Beacon Network
07-01-25	2038795853	Baker & Taylor	281.52	LIBRARY - Book Purchase
01-20-25	2038826747	Baker & Taylor	213.11	LIBRARY - Book Purchase
01-02-25	250102179498	BlueCross BlueShield	4,798.35	PREMIUM - Health Insurance
23-01-25	01.23.2025	CEDA	1,176.00	GEN ADMIN - Grant Writing
23-01-25	74686	Chesney Guetter	10.15	GEN ADMIN - Candy
01-29-25	5251432609	Cintas	29.19	SHOP - 1st Aid Supplies
01-29-25	5251432609	Cintas	20.76	FIRE - 1st Aid Supplies
01-01-25	INV-02168	Civic Systems, LLC	5,291.00	GEN ADMIN - 01/01/25 - 06/30/25 Caselle Support
10-01-25	298231	Computer Man	133.00	GEN ADMIN - Move Network Equipment
01-10-25	00273583	DGR Engineering	6,052.81	SEWER - Phase 1 Street & Utility Improvements
01-14-25	14436	DSI - Development Services Inc.	477.27	REHAB - Grant Admin Oct - Dec 2024
01-21-25	14444	DSI - Development Services Inc.	2,000.00	REHAB - Grant Admin Dec 2024
01-27-25	INV7951	Emergency Services	305.00	FIRE - 2025 Subscription
01-01-25	01.01.2025	Erik Skogquist	10,000.00	ASSESSOR - Payment #1
01-10-25	2025 - 2016A PYMT1	First Independent Bank	44,000.00	2016A - Principal
01-10-25	2025 - 2016A PYMT1	First Independent Bank	5,272.50	2016A - Interest
01-10-25	2025 - 2018A PYMT1	First Independent Bank	47,000.00	2018A - Principal
01-10-25	2025 - 2018A PYMT1	First Independent Bank	3,885.00	2018A - Interest
01-24-25	26609-C	Frank's Electric, Plumbing, & Heating	625.12	FIRE - Grinder & Light Fixture
12-16-24	17430-8-CJV	Fryberger, Buchanan, Smtih, & Frederi	2,400.00	BOND ISSUANCE - Series 2024A Bond
01-31-25	5010606	Gopher State One-Call	50.00	STREETS - 2025 Annual Facility Operator Fee
12-01-24	11561	James Lozinski Construction	-11,800.00	REHAB - Johnson
12-01-24	11561-CORRECTED	James Lozinski Construction	6,599.00	REHAB - Johnson
01-21-25	11579	James Lozinski Construction	13,500.00	REHAB - Schnobrich
01-14-25	4127876	Lyon County Recorder	46.00	LEGAL FEES - Magnuson Easement Recording Fee
01-14-25	4127878	Lyon County Recorder	46.00	LEGAL FEES - Ind. School Dist. 414 Easement Recording Fees
01-14-25	4127879	Lyon County Recorder	46.00	LEGAL FEES - City of Minneota Easement Recording Fees
01-21-25	1673581	Madison National Life	20.50	PREMIUM - Disability Insurance
02-04-25	02.04.2025-14U	MAFSA	300.00	SUMMER REC - 14u Slugfest Entry Fee
01-13-25	34720	Menards - Marshall	21.60	SNOW - Mailbox Repair
01-20-25	17339360114514	Midcontinent Communications (Midco	75.95	LIBRARY - Phone
01-20-25	37646230114514	Midcontinent Communications (Midco	57.81	STREETS - Phone & Internet
01-20-25	37646230114514	Midcontinent Communications (Midco	57.81	WATER - Phone & Internet
01-20-25	37646220114525	Midcontinent Communications (Midco	57.81	PARKS - Phone & Internet
01-27-25	13854260214525	Midcontinent Communications (Midco	149.15	GEN ADMIN - Phone & Internet
01-27-25	13854260214525	Midcontinent Communications (Midco	118.14	POLICE - Phone & Internet
01-27-25	16882570114525	Midcontinent Communications (Midco	100.39	FIRE - Phone & Internet
01-27-25	37646230114514	Midcontinent Communications (Midco	34.23	POOL - Phone
12-02-24	174876	Minneota Building Materials	44.76	MAINT BLDG - Mold Removal Repair
12-02-24	174882	Minneota Building Materials	34.18	FIRE - Ice Melt
12-05-24	174923	Minneota Building Materials	260.89	MAINT BLDG - Mold Removal Repair
12-12-24	175013	Minneota Building Materials	23.30	CITY HALL - Wall Repair
12-13-24	175027	Minneota Building Materials	15.69	CITY HALL - Wall Repair
01-03-25	175211	Minneota Building Materials	249.49	FIRE - Redlithium Battery

02-10-2025 -- City of Minneota Bills Register

INV Date	Invoice #	Vendor	Amount	Explanation
12-12-24	88935	Minneota Mascot	34.50	LIBRARY - Santa's Workshop Ad
12-18-24	88945	Minneota Mascot	43.00	LIBRARY - 2025 Mascot Subscription
12-26-24	89072	Minneota Mascot	186.00	COUNCIL - Meeting Minutes Publication
01-23-25	89234	Minneota Mascot	262.50	COUNCIL - 12/09/24 Meeting Minutes
02-03-25	02.03.2025	Minneota Senior Citizens	7,500.00	SENIOR CENTER - 2025 1st Half Allowance
01-27-25	148034	Minneota Veterinary Clinic	30.00	POLICE - Feral Cat
02-20-25	2003A & 2004A - PYMT	MN Public Facilities Authority	1,887.18	PFA DEBT SERVICE - Interest
02-20-25	2016 ADAMS - PYMT1	MN Public Facilities Authority	963.85	2016A PFA LOAN - Interest
01-15-25	1289326	MVTL - MN Valley Testing Labs	291.60	SEWER - Testing
01-16-25	1289448	MVTL - MN Valley Testing Labs	117.23	SEWER - Testing
01-29-25	255	North Star Training & Consulting	895.00	FIRE - Hazmat Operations Refresher
01-06-25	1085663-0	Office Peeps	48.40	GEN ADMIN - Wall Calendars
01-06-25	1085663-0	Office Peeps	46.80	STREETS - Planners
01-06-25	1085663-0	Office Peeps	24.20	FIRE - Wall Calendar
01-09-25	1086131-0	Office Peeps	25.27	GEN ADMIN - Planner
01-16-25	1086939-0	Office Peeps	26.40	LIBRARY - Copier Maintenance Fee
01-20-25	01.20.2025	Olson Sanitation	2,622.88	GARBAGE - Tipping Fees
01-20-25	01.20.2025	Olson Sanitation	6,302.15	GARBAGE - Hauling Fees
01-28-25	591912-00	One Office Solution	1,184.00	GEN ADMIN - CPU Holders & Bookshelf
01-08-25	01.08.2025	Otter Tail Power Company	120.86	CITY HALL - Electricity
01-08-25	01.08.2025	Otter Tail Power Company	24.48	CIVIL DEFENSE - Electricity
01-08-25	01.08.2025	Otter Tail Power Company	172.81	FIRE - Electricity
01-08-25	01.08.2025	Otter Tail Power Company	573.67	LIBRARY - Electricity
01-08-25	01.08.2025	Otter Tail Power Company	154.51	MAINT BLDG - Electricity
01-08-25	01.08.2025	Otter Tail Power Company	125.89	PARKS - Electricity
01-08-25	01.08.2025	Otter Tail Power Company	107.42	POOL - Electricity
01-08-25	01.08.2025	Otter Tail Power Company	330.26	SEWER - Lift Stations Electricity
01-08-25	01.08.2025	Otter Tail Power Company	1,635.60	STREET LIGHTS - Electricity
01-08-25	01.08.2025	Otter Tail Power Company	310.31	WATER - Water Pumps Electricity
01-13-25	17627	Pete's Electric Motor Inc.	240.00	BURNSITE - Camera Internet
12-31-24	IV26346	Plum Creek Library System	87.40	LIBRARY - Winter Reading Supplies
01-09-25	IV26374	Plum Creek Library System	5,540.00	LIBRARY - Digital, IT Service, & Automation Fees
01-31-25	JAN2025	Robert Vidoloff	30.00	GEN ADMIN - Cell Phone Reimbursement (Jan 2025)
01-27-25	01.27.2025	Timothy Pedersen	160.00	COMMUNITY CENTER - Janitor
01-27-25	01.27.2025	Timothy Pedersen	160.00	LIBRARY - Janitor
01-27-25	01.27.2025	Timothy Pedersen	100.00	FIRE - Janitor
12-31-24	PS0565625-1	Titan Machinery	1,818.12	STREETS - Cutting Edges
01-07-25	PS0565625-2	Titan Machinery	120.00	STREETS - Cutting Edges Freight
01-09-25	PS0593716-1	Titan Machinery	44.28	STREETS - Payloader Grapple Parts
01-11-25	0000025V2R025	UPS	61.35	SEWER - Testing
02-01-25	0000025V2R055	UPS	4.91	SEWER - Late Fee
01-13-25	000550555	USAbLe Life	19.90	PREMIUM - Life Insurance
01-23-25	6104381035	Verizon Wireless	35.01	POLICE - Squad Car Wireless
01-01-25	2560336142	Vestis	5.00	BATHROOM - Supplies
01-01-25	2560336142	Vestis	74.99	SHOP - Supplies
01-29-25	2560345423	Vestis	5.00	CITY HALL - Bathroom Supplies
01-29-25	2560345423	Vestis	74.99	STREETS - Shop Supplies
12-18-24	4864	Wayne's Tractor Repair	223.49	PARKS - Weed Eater Parts

TOTAL DISBURSEMENTS = 179,433.36

City of Minneota - Payroll

CITY OF MINNEOTA

Report Writer - Check Register

Page: 1

Feb 04, 2025 2:13PM

Report Criteria:

Employee Transaction.Check issue date = 01/03/2025

Pay Code.Pay code = 80-85

CITY OF MINNEOTA

Report Writer - Check Register

Page: 1

Feb 04, 2025 2:13PM

Name	Employee Number	Check Number	Pay Code	Amount
BOLT, WILLIAM	200	103202501	80	2,014.17-
DEVLAEMINCK, TIMOTHY	122	103202502	80	2,015.69-
DYBSETTER, JESSICA	4000	103202503	80	357.34-
GILLUND, TRAVIS	25	103202504	80	248.95-
GUETTER, CHESNEY	159	103202505	80	1,135.21-
HENNEN, TRENT	130	103202506	80	1,729.94-
OPDAHL, ANTHONY H.	145	103202507	80	1,741.38-
FERRIZO, GAIL B	18	103202508	80	454.53-
RODAS, AMBER	22	103202509	80	248.95-
ROLBIECKI, JOHN	24	103202510	80	305.72-
TEIGLAND, SHIRLEY A	150	103202511	80	2,545.65-
VIDOLOFF, ROBERT	1000	103202512	80	2,521.56-
Total 80:				<u>15,319.09-</u>
KOPPIEN, TIMOTHY	118	57700	85	275.15-
REISDORFER, NANCY	20	57701	85	240.21-
Total 85:				<u>515.36-</u>
Grand Totals:				<u>15,834.45-</u>

CITY OF MINNEOTA

Report Writer - Check Register

Page: 1

Feb 04, 2025 2:13PM

Report Criteria:

Employee Transaction.Check issue date = 01/17/2025

Pay Code.Pay code = 80-85

CITY OF MINNEOTA

Report Writer - Check Register

Page: 1

Feb 04, 2025 2:14PM

Name	Employee Number	Check Number	Pay Code	Amount
DYBSETTER, JESSICA	4000	2025011711	80	429.12-
BOLT, WILLIAM	200	2025011712	80	2,055.94-
DEVLAEMINCK, TIMOTHY	122	2025011713	80	1,989.84-
GUETTER, CHESNEY	159	2025011714	80	1,128.11-
HENNEN, TRENT	130	2025011715	80	1,787.63-
OBE, MARGE	19	2025011716	80	24.51-
OPDAHL, ANTHONY H.	145	2025011717	80	1,693.52-
FERRIZO, GAIL B	18	2025011718	80	410.66-
TEIGLAND, SHIRLEY A	150	2025011719	80	2,545.65-
VIDOLOFF, ROBERT	1000	2025011720	80	2,566.81-
Total 80:				<u>14,631.79-</u>
Grand Totals:				<u>14,631.79-</u>

CITY OF MINNEOTA

Report Writer - Check Register

Page: 1

Feb 04, 2025 2:14PM

Report Criteria:

Employee Transaction.Check issue date = 01/31/2025

Pay Code.Pay code = 80-85

CITY OF MINNEOTA

Report Writer - Check Register

Page: 1

Feb 04, 2025 2:14PM

Name	Employee Number	Check Number	Pay Code	Amount
BOLT, WILLIAM	200	57703	80	.00
BOLT, WILLIAM	200	2025013101	80	1,333.76-
COENS, BRANDON	123	2025013102	80	280.72-
DEVLAEMINCK, TIMOTHY	122	2025013103	80	2,182.38-
DYBSETTER, JESSICA	4000	2025013104	80	475.00-

City of Minnesota - Payroll

City of Minnesota	Payroll	Month	Year	Rate	Amount
Page: 1					
GUETTER, CHESNEY	159	2025013105	80	1,388.96-	
HENNEN, TRENT	130	2025013106	80	1,844.81-	
OPDAHL, ANTHONY H.	145	2025013107	80	1,601.13-	
PERRIZO, GAIL B	18	2025013108	80	439.60-	
TEIGLAND, SHIRLEY A	150	2025013109	80	2,558.71-	
VIDOLOFF, ROBERT	1000	2025013110	80	2,626.98-	
Total 80:				<u>14,732.38-</u>	
BOLT, WILLIAM	200	57703	85	<u>7,467.94-</u>	
Total 85:				<u>7,467.94-</u>	
Grand Totals:				<u><u>22,200.32-</u></u>	

RESOLUTION 25-02

A RESOLUTION FOR THE DESIGNATION OF SUMMER RECREATION DIRECTORS FOR THE CITY OF MINNEOTA

WHEREAS, the City council of the City of Minnesota approves Barry and Jessica Gronke as the Summer Recreation Directors.

ADDITIONALLY, LET IT BE RESOLVED that the following fees are to be charged for participants:

- 1). \$65 for ages 4 and 5, Kindergarten through 2nd grade
- 2). \$70 for 3rd grade and up

Additional \$2 service charge if paid via PayPal

ADOPTED this 10th day of February, 2025.

John Rolbiecki, Mayor

ATTEST:

Robert Vidoloff, City Administrator

RESOLUTION 25-03
A RESOLUTION ACCEPTING DONATION

WHEREAS, the City of Minneota is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following entity has offered to contribute the following item for the purposes set forth below to the City:

Name of Donor	Donation	Purpose
Kenneth Buysee	\$ 1,000	First Responders

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW THEREFORE BE IT RESOLVED the City Council of the City of Minneota, MN acknowledges and accepts the donation received.

BE IT FURTHER RESOLVED THAT the City Council of the City of Minneota, MN gives its thanks and appreciation for the donation to the Donor listed.

Adopted this 10th day of February, 2025

Mayor – John Rolbiecki

Attest:



Robert Vidoloff, City Administrator

RESOLUTION 25-04
A RESOLUTION ACCEPTING DONATION

WHEREAS, the City of Minneota is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following entity has offered to contribute the following item for the purposes set forth below to the City:

Name of Donor	Donation	Purpose
St Edwards Christian Women’s Organization	\$ 300	City of Minneota - Pool

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW THEREFORE BE IT RESOLVED the City Council of the City of Minneota, MN acknowledges and accepts the donation received.

BE IT FURTHER RESOLVED THAT the City Council of the City of Minneota, MN gives its thanks and appreciation for the donation to the Donor listed.

Adopted this 10th day of February, 2025

Mayor – John Rolbiecki

Attest:



Robert Vidoloff, City Administrator

RESOLUTION 25-05
A RESOLUTION ESTABLISHING A ONE TREE
REPLACEMENT PLAN FOR E. LYON STREET PROJECT

WHEREAS, the City of Minneota has offered to plant and replace boulevard trees removed during the preparation phase of the E. Lyon Street Sewer/Water/Street project.

WHEREAS, the following City will execute the following plan:

	Quantity	Cost	Subtotal	Totals	Contractor estimate
Trees	45	\$175.00	\$7,875.00		Charlie Pesh or Evergreen Marshall
Dig Holes	45	\$33.00	\$1,485.00		Justin Pesch Services
Mulch	45	\$3.30	\$148.50		
			\$9,508.50		

Approve / Disapprove: Residents may choose to “opt out” if desired.

Approve / Disapprove: 5 different approved varieties will be planted with no resident choice

Adopted this 10th day of February, 2025

Mayor – John Rolbiecki

Attest:

Robert Vidoloff, City Administrator

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Countryside Golf Club, Inc. Previous Gambling Permit Number: X- 94803-24-003

Minnesota Tax ID Number, if any: 9357858 Federal Employer ID Number (FEIN), if any: 41-0882959

Mailing Address: PO Box 247

City: Minneota State: MN Zip: 56264 County: Lyon

Name of Chief Executive Officer (CEO): Tim Gossen

CEO Daytime Phone: 507-828-6950 CEO Email: timgossn@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of **both** of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Countryside Golf Course

Physical Address (do not use P.O. box): 3508 160th Ave

Check one:
 City: Minneota Zip: 56264 County: Lyon
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Sept.6, 2025

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: City of Minnesota

Signature of City Personnel:
Barney Sutter
Title: City Clerk Date: 1/15/25

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____
Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____
Signature of Township Officer: _____
Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Tim Gossen* Date: 1-10-25
(Signature must be CEO's signature; designee may not sign)

Print Name: Tim Gossen

REQUIREMENTS

- Complete a separate application for:**
- all gambling conducted on two or more consecutive days; or
 - all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.